



SEEKING EXPERIENCED ADMINISTRATIVE PROFESSIONAL

STARTING PAY: \$12-\$15 PER HOUR BASED ON EXPERIENCE

Bario Aviation, Inc. is seeking a competent **full-time administrative professional** to handle daily administrative duties.

The desired candidate must have bookkeeping knowledge, excellent interpersonal skills and familiarity with word processing and data collection software. In addition, he or she must be willing to perform physical duties such as climbing on small ladders, cleaning aircraft and facility upkeep.

This vacancy has two available positions:

- Monday – Friday, 10:00 a.m. to 7:00 p.m.
- Tuesday – Saturday, 8:00 a.m. to 5:00 p.m.

Employment is dependent upon successful background check, security check and drug screen.

If you are interested in this position, please call (830) 460-9028 ext. 1 and ask for Mario. Additionally, applications/resumes can be emailed to mario@barioaviationservices.com

About Bario Aviation, Inc.

Bario Aviation, Inc. is a flight school dedicated to providing flight training for all levels of pilots. The company also offers services such as aircraft rentals, instrument proficiency checks and aircraft maintenance. Please visit www.barioaviationservices.com for more information.

Bario Aviation

401 N. Frank Luke Dr.

San Antonio TX 78226

830-460-9028 ext. 1

www.barioaviationservices.com

“Your One Stop Shop for All Your Aviation Needs”