



PORT SAN ANTONIO PERMITTING DEPARTMENT STORAGE TANK PERMIT APPLICATION

PERMIT FEE:\$ \_\_\_\_\_
PORTSA \_\_\_\_\_ - \_\_\_\_\_

PAYMENT TYPE:
[ ] Check [ ] Credit Card
[ ] Charge to PSA Job#:

A. General Information

Job Address
Number and Street Building Suite Zip Code
Description of work
General Location of Tanks
Number of Plans Submitted

B. Contractor Information

Installation Company
Company Name CoSA (Contractor) I.D. Number
Number and Street Building Suite Zip Code
Business Phone #

Applicant

Contact Person Position Phone No. Mobile No.
Email

C. Building Information

If the installation is associated with a larger construction project, please indicate the assigned PortSA permit #:

D. Storage Tank Permit Type

Above Ground Storage Tank
[ ] Permanent [ ] Temporary Circle One (0-180 Days) (181-365 Days)
Fuel Storage Use: [ ] Generator [ ] Other
Underground Storage Tank (TCEQ License Required)
State License No. Type: Expiration Date:
Underground Tank Removal [ ] Underground Tank Abandonment in Place [ ]
Re-Piping of Fuel Lines [ ] Other Hazardous Materials [ ] LPG/CNG/LNG [ ]

E. Storage Tank Location Detail

Name of Business (i.e. tank user) Type of Business # of Tanks

Nathan Lester, CBO, MCP, RAS
Chief Building Official
(Direct) 210-362-7851
Nathan.lester@portsanantonio.us

Port San Antonio-Permitting
907 Billy Mitchell Blvd. #110
San Antonio, TX 78226

Maria de Lourdes Gonzalez
Plans Review and Permits Manager
(Direct) 210-362-7872
maria.gonzalez@portsanantonio.us

F. Storage Tank Information							
Size in Gallons				Water Capacity			
Tank 1	Tank 2	Tank 3	Tank 4	Tank 1	Tank 2	Tank 3	Tank 4
Tank 1	<input type="checkbox"/> Diesel <input type="checkbox"/> Dispensing	<input type="checkbox"/> Hazardous Chemical <input type="checkbox"/> Generator Supply	<input type="checkbox"/> Waste Oil <input type="checkbox"/> Other	<input type="checkbox"/> Gas <input type="checkbox"/> Other			
Tank 2	<input type="checkbox"/> Diesel <input type="checkbox"/> Dispensing	<input type="checkbox"/> Hazardous Chemical <input type="checkbox"/> Generator Supply	<input type="checkbox"/> Waste Oil <input type="checkbox"/> Other	<input type="checkbox"/> Gas <input type="checkbox"/> Other			
Tank 3	<input type="checkbox"/> Diesel <input type="checkbox"/> Dispensing	<input type="checkbox"/> Hazardous Chemical <input type="checkbox"/> Generator Supply	<input type="checkbox"/> Waste Oil <input type="checkbox"/> Other	<input type="checkbox"/> Gas <input type="checkbox"/> Other			
Tank 4	<input type="checkbox"/> Diesel <input type="checkbox"/> Dispensing	<input type="checkbox"/> Hazardous Chemical <input type="checkbox"/> Generator Supply	<input type="checkbox"/> Waste Oil <input type="checkbox"/> Other	<input type="checkbox"/> Gas <input type="checkbox"/> Other			

**G. Application/Submittal**

A plan review shall commence within a reasonable time after submission of a permit application and payment of fees. Upon the expiration of 180 days following the date of filing, said application shall be deemed to have been abandoned unless diligently pursued or a permit issued. With justifiable cause an applicant may request additional time and the *Chief Building Official* may grant said request in periods not exceeding 90 days each. Plans and other data submitted for review may be returned or destroyed by the *Chief Building Official* if the application is deemed to have been abandoned. In such circumstance, a new application package including new plans and review fees must be submitted.

**Submittals:** Two (2) sets of construction documents and supporting data shall be submitted with each application for a permit and in such form and detail as required by the *Chief Building Official*. The *construction documents shall be prepared by a registered design professional* where required by the statutes of the jurisdiction in which the project is to be constructed. *Construction documents* shall be drawn to scale upon suitable material. Electronic media documents are not permitted. *Construction documents* shall be of sufficient clarity to indicate the location, nature and the extent of the work proposed and show in detail that it will conform to the provisions of this code and relevant laws, ordinances, rules and regulations as determined by the *Chief Building Official*.

**H. Certification**

I have read and examined this completed application and hereby certify that the information contained within it is true and correct, to the best of my knowledge. All provisions of laws and ordinances governing the proposed work will be complied with whether specified or not. The granting of a permit does not presume to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. The applicant shall be responsible for informing all parties involved of any code non-compliance noted on the approved plans. I also understand that the installation of any of the work related to this permit application shall not proceed until approved plans are issued from Port San Antonio. I understand that if a notice of violation has been issued for starting work without first obtaining an appropriate permit, the application fee will be **doubled the original permit fee**, as provided in the adopted Fire Code.

Applicant (Printed name)	Signature	Date
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**For Office Use Only**

Property/Project Manager: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Authorizations:**  Port/Owner Notification       Excavation Clearance Approval

I hereby authorize this permit for the above referenced project.

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

**Nathan Lester, MCP, CBO, RAS**  
 Port San Antonio  
 Building Official (COSA Ordinance #200705170564) Permit No: \_\_\_\_\_